

GENERAL GUIDELINES FOR STUDENTS

General Comment

Through the year we will have problems and some years more than others. However, for the most part the relationship between the students and staff is a positive one. Princess Margaret School, as many K to 8 schools, has a unique student structure. We have students that are at the elementary and the middle year level. This brings on a different challenge than an elementary, junior high or high school experience. We have to be able to give guidance to two sets of students with quite different needs. Many of the times, when dealing with the two groups the way we handle concerns is quite different due to their different dynamics. Further, many times the response from the groups will be different as well. This can be expected due to the characteristics that go with the different age groups. For example, there is a great difference between the two groups level of concern regarding being dealt with in front of their peers. In addition, we also have to be aware of some younger students' fears and/or anxiety of being talked to about their behavior by a big person.

1. General Guidelines

- It is important that a student's behavior is respectful to all of the Princess Margaret Community: students, staff, guests, volunteers, etc. Students must respect the personal rights and property of others.
- Using positive language helps create a better school climate. Inappropriate language or name-calling is not accepted.
- Do not wear inappropriate clothing to school (i.e. shirts with profane language, pajama bottoms). If you do, you will be asked to change.
- When dismissed go directly outside and do not hang around the classrooms, hallways, or bathrooms.
- Only wear inside shoes inside the school.
- The wearing of hats is not permitted inside the school.
- Help keep our school and school grounds clean. Seeds and gum are not permitted at school.
- Unless permitted by staff, students should not be eating candy during school.
- Respect other peoples' property. Other peoples' belongings should not be touched unless they have given you permission.
- Please leave all valuables and larger amounts of money at home: (expensive jewelry, etc.) If there is a need to bring valuables please give them to your teacher or leave them at the office for safekeeping.
- When moving from class to class, students' behavior should not be disruptive to other classes.
- All bicycles/skateboards are to be walked onto and off the school yard. All bikes must be locked up for your protection. Bicycles and skateboards must be walked through the crosswalk intersection and on the sidewalks adjacent to the school
- Students using the crosswalk **must obey** the patrollers' signals and are to conduct themselves in a responsible and orderly manner.

- Students riding the bus **must obey** the instructions from the bus driver and conduct themselves in a responsible and orderly manner. The bus driver has the right to refuse pick up and drop off if rules are not followed.

2. Cell Phones and Camera Use

- There is zero tolerance for cell phone use during school hours at Princess Margaret School for students. This includes recesses, noon hour breaks, and during classes. Phones should be turned off and turned into the office at the beginning of the day and picked up when the student leaves the school. If a student is caught with a cellular phone:
 - ❖ 1st Time – the phone is confiscated and turned into the office until the end of the day and admin is notified.
 - ❖ 2nd Time – the phone is confiscated and turned into the office. Parent(s)/guardian(s) must pick up the phone.
- Unless given permission from staff, students are not permitted to take pictures.
 - ❖ 1st Time – The student will be asked to delete the picture and to put the camera away.
 - ❖ 2nd Time – The student will be asked to delete the picture and the camera will be taken from the student and stored in the admin office until the end of the day. Parents will be contacted.
 - ❖ 3rd Time – The student will be asked to delete the picture and the camera will be taken from the student and stored in the office until the end of the day. Parents will be contacted and the student will not be permitted to bring a camera to school.

3. Guidelines for Morning, Lunch, After School & Recess

General Recess Guidelines

- When outside do not leave the school grounds. This includes staying away from the rink area unless supervised.
- If a student has to come back into the school during the recess they are only to enter through the parking lot door. Do not use other entrances.
- When the bell rings immediately begin to return to class.
- Students must use the playground apparatus in a safe manner.
- Make sure that you are playing a game in a way that someone does not get injured or feelings hurt.
- No rough playing: wrestling, shoving, play fighting, etc.

Mornings

- Students are to wait outside until the first morning bell. At the bell, students are to wait by their door until the doors are opened by staff.

Lunch

Saskatchewan Rivers Public School Division provides no-cost noon-hour supervision to families who require the service. If a student is not following the basic rules of the supervisor, then these privileges will be withdrawn. Our policy is to contact the home upon the first occurrence of misbehavior during the lunch break. After a second occurrence, a letter will be sent home. After a third occurrence, the student will not be allowed to have lunch until permitted by administration.

Student Lunch Options

- Students can go home for lunch.
- Students can eat their lunch at school which they can bring from home or purchase from the canteen.
- Without parent consent students cannot go to other student's houses for lunch.

When Staying for Lunch

- Students are to eat their lunch in their own rooms. (unless staff have made other arrangements)
- Students are to eat their lunch in their own desks. (unless staff have made other arrangements)
- Students do not leave the room unless they are getting a drink, using the washroom, going to the canteen, or have the supervisor's permission.
- Except for canteen purposes, there should be only one student out of the room at a time.
- Students are to stay in their rooms until they are dismissed.
- Students are dismissed when the supervisors feel the room is cleaned-up from lunch.

After School

- Unless students have permission from parents/guardians they are to go directly home after school.

4. Acceptable Use of Technology for Students – Policy 8200

The Board of Education believes that the development of technological skills by students should be encouraged and facilitated through the provision of access to a variety of resources. The Board is committed to the belief that:

- technological literacy enhances the development of the whole child
- equitable access to technological services for educational purposes is a high priority.
- the central purpose of providing computers is for the benefit of student learning. Students are given age-appropriate information and guidelines for the use of school technology at the beginning of the school year. The student must accept the responsibility before access is allowed.